BRITISH FORCES CYPRUS

**SECURITY QUESTIONNAIRE**

**(For Local Security Screening)**

Stephen James Nurse



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| **OFFICIAL USE ONLY** |
| **Initial/Renewal:** | Enter text. |
| **BFC number:** | Enter text. |

# READ THE FOLLOWING INSTRUCTIONS CAREFULLY

1. Read the statement of HM Government’s vetting policy statement23 at Section 8, thoroughly.
2. Check that you have answered **ALL** of the questions.
3. Where the answer is not known or obtainable, enter N/K.
4. Blank spaces or N/K responses may cause delay to your application.
5. Extra space to answer questions is available on the continuation sheets.
6. Failure to disclose relevant circumstances or information will be considered when assessing your suitability to successfully complete the security screening process.

# When completed, send it to your sponsor with the following supporting documents:

 Attach a copy of your ID / passport.

 Include a Republic of Cyprus Criminal record check (CRC) dated within the last 3 months.  If you are working with children, include an Enhanced CRC dated within the last 3 months.

 2 x Utility bills in your name dated within the last 3 months (If bills are in property owners name, please provide their details on continuation page and supply a copy of your rental agreement).

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| **APPLICANT TITLE** | **SITE OF EMPLOYMENT AND / OR ACCESS REQUEST** | **ROUTINE LEVEL OF ACCESS REQUIRED** |
| Contractor | Akrotiri | Dhekelia |  X UnclassifiedOfficial – Not MODNET Official – MODNET required.**Clearance level required should be confirmed via your employing unit/CivHR.** |
| Mess / Club | Episkopi | Troodos |
| LEWVeteranOther (detail below) | Ayios Nikolaos Only | Ayios Nikolaos & Mercury |
| **Justification for access (**Member of Akrotiri Flying Club. Would like access for 2yrs |
| **Justification for MODNet** No access required – only access to the base to go to the flying club |

23 https://[www.gov.uk/government/publications/hmg-personnel-security-controls](http://www.gov.uk/government/publications/hmg-personnel-security-controls)

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| **Details of vehicles you may use to enter BFC Establishments**(Maximum of 2 vehicles per applicant) |
| **Registration number** | **Make** | **Model** | **Colour** |
| PNT 256 | VW | Polo | White |
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| **SECTION 1 – PROVIDE FULL DETAILS ABOUT YOU AND YOUR PARTNER****Partner includes marriage, co-habiting, plus long & short-term relationships.** |
| **Applicant’s details** | **Partner’s details** |
| **Title:** Mr. | **Title:** Enter text. |
| **Full Forename(s):** Stephen James | **Full Forename(s):** Enter text. |
| **Surname:** Nurse | **Surname:** Enter text. |
| **Surname at Birth:** Nurse | **Surname at Birth:** Enter text. |
| **Other Surnames:**  | **Other Surnames:** Enter text. |
| **Date of Birth:** 12-Apr-1971. | **Date of Birth:** Select date. |
| **Town & Country of Birth:** Farnborough, Kent, UK | **Town & Country of Birth:** Enter text. |
| **Nationality:** British | **Nationality:** Enter text. |
| **Previous Nationality:**  | **Previous Nationality:** Enter text. |
| **Cypriot Identity Card No:**  | **Cypriot Identity Card No:** Enter text. |
| **Passport No:** 127806354**Date of Issue:** 15-Nov-2021**Place of Issue:** London. | **Passport No:** Enter text.**Date of Issue:** Select date.**Place of Issue:** Enter text. |
| **Alien Registered Card Date:** 17-Jan-2023**Alien Registered Card No:** 55190746  | **Alien Registered Card Date:** Select date.**Alien Registered Card No:** Enter text. |
| **Home Tel:** +357 99385954**Mob Tel:** +44 7588 717515**E-Mail:** nurse\_stephen@hotmail.com. | **Home Tel:** Enter text.**Mob Tel:** Enter text.**E-Mail:** Enter text. |
| **Occupation:**Retired. Part-time IT developer. Previously bank employee in London for 29yrs | **Occupation:**Enter text. |
| **Have you previously lived in the UK?**X Yes No | **Have they previously lived in the UK?**Yes No |
| **FULL CURRENT ADDRESS -** |
| **House Number:** MD21 Dionysus Green, Aphrodite Hills**Street Name:**  **Town/Village:** Kouklia **Postcode:** 8509.**What date did you start living here?**Select date. | **House Number:** Enter text.**Street Name:** Enter text. **Town/Village:** Enter text. **Postcode:** Enter text.**What date did you start living here?**Select date. |
| **WITHIN THE LAST 5 YEARS HAVE YOU OR YOUR PARTNER/SPOUSE -** |
| **Lived at any other address in Cyprus?**x Yes No**Lived outside of Cyprus for more than 12 months?**Yes NoIf YES, provide details to cover the past 5 years on continuation sheets. | **Lived at any other address in Cyprus?**Yes No**Lived outside of Cyprus for more than 12 months?** Yes NoIf YES, provide details to cover the past 5 years oncontinuation sheets. |

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| **SECTION 2 – PROVIDE FULL DETAILS ABOUT YOUR PARENTS** |
| **Father’s details** | **Mother’s details** |
| **Please provide date of adoption (if applicable):** Enter text. |
| **Access to BFC/SBAA?** | Yes | X No | **Access to BFC/SBAA?** | Yes | X No |
| **Title:** Mr. | **Title:** Mrs. |
| **Full Forename(s):** William Allen | **Full Forename(s):** Margaret Anne |
| **Surname:** Nurse | **Surname:** Nurse |
| **Surname at Birth:** Nurse | **Surname at Birth:** Pigott |
| **Date of Birth:** 08-Jan-1931 | **Date of Birth:** 12-Jun-1936 |
| **Place of Birth:** Bridgetown, Barbados. | **Place of Birth:** Sheffield, UK |
| **Nationality:** British | **Nationality:** British. |
| **Deceased:** X Yes No**Date of death:** 10-Jun-2017 | **Deceased:** Yes X No**Date of death:**  |
| **Cypriot Identity Card No:**  | **Cypriot Identity Card No:**  |
| **Passport No:** N/K**Date of Issue:** N/K**Place of Issue:** N/K | **Passport No:** 563539279**Date of Issue:** 19-Nov-2019**Place of Issue:** HMPO |
| **Alien Registered Card Date:** **Alien Registered Card No:**  | **Alien Registered Card Date:** **Alien Registered Card No:**  |
| **Home Tel:** **Mob Tel:** **E-Mail:**  | **Home Tel:**  +353 539158802 **Mob Tel:**  +353 894420815 **E-Mail:** margaretnurse13@gmail.com |
| **Occupation:**Enginneer for Tate & Lyle . | **Occupation:**Retired houswife. |
| **CURRENT ADDRESS -** |
| **House Number:** **StreetName: Town/Village: Postcode:** **What date did they start living here?** | **House Number:** 13**Street Name:** The Ramblings. **Town/Village:** Piercetown, Wexford, Ireland**Postcode:** Y35 KD58**What date did they start living here?**2001 |

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| **SECTION 3 – ADDITIONAL FAMILY DETAILS (ABOVE 16 YEARS OLD)**1. **This includes all people who aren’t family members but live in the same household.**
2. **All immediate family members who don’t live in the same household.**
3. **Please be aware if utility bills are in another person’s name – their details must also be entered into this section, I.E landlord.**
 |
| **Household member 1 details** | **Household member 2 details** |
| **Access to BFC/SBAA?** | Yes | No | **Access to BFC/SBAA?** | Yes | No |
| **Relationship to applicant:** Enter text. | **Relationship to applicant:** Enter text. |
| **Title:** Enter text. | **Title:** Enter text. |
| **Full Forename(s):** Enter text. | **Full Forename(s):** Enter text. |
| **Surname:** Enter text. | **Surname:** Enter text. |
| **Surname at Birth:** Enter text. | **Surname at Birth:** Enter text. |
| **Date of Birth:** Select date. | **Date of Birth:** Select date. |
| **Deceased:** Yes No | **Deceased:** Yes No |
| **Place of Birth:** Enter text. | **Place of Birth:** Enter text. |
| **Nationality:** Enter text. | **Nationality:** Enter text. |
| **Cypriot Identity Card No:** Enter text. | **Cypriot Identity Card No:** Enter text. |
| **Alien Registered Card No:** Enter text. | **Alien Registered Card No:** Enter text. |
| **Mob Tel:** Enter text.**E-Mail:** Enter text. | **Mob Tel:** Enter text.**E-Mail:** Enter text. |
| **Occupation:**Enter text. | **Occupation:**Enter text. |
| **House Number:** Enter text.**Street Name:** Enter text. **Town/Village:** Enter text. **Postcode:** Enter text. | **House Number:** Enter text.**Street Name:** Enter text. **Town/Village:** Enter text. **Postcode:** Enter text. |
| **Household member 3 details** | **Household member 4 details** |
| **Access to BFC/SBAA?** | Yes | No | **Access to BFC/SBAA?** | Yes | No |
| **Relationship to applicant:** Enter text. | **Relationship to applicant:** Enter text. |
| **Title:** Enter text. | **Title:** Enter text. |
| **Full Forename(s):** Enter text. | **Full Forename(s):** Enter text. |
| **Surname:** Enter text. | **Surname:** Enter text. |
| **Surname at Birth:** Enter text. | **Surname at Birth:** Enter text. |
| **Date of Birth:** Select date. | **Date of Birth:** Select date. |
| **Deceased:** Yes No | **Deceased:** Yes No |
| **Place of Birth:** Enter text. | **Place of Birth:** Enter text. |
| **Nationality:** Enter text. | **Nationality:** Enter text. |
| **Cypriot Identity Card No:** Enter text. | **Cypriot Identity Card No:** Enter text. |
| **Alien Registered Card No:** Enter text. | **Alien Registered Card No:** Enter text. |
| **Mob Tel:** Enter text.**E-Mail:** Enter text. | **Mob Tel:** Enter text.**E-Mail:** Enter text. |
| **Occupation:** Enter text. | **Occupation:** Enter text. |
| **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text. | **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text. |

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| **CONTINUATION – ADDITIONAL FAMILY DETAILS (ABOVE 16 YEARS OLD)** |
| **Household member 5 details** | **Household member 6 details** |
| **Access to BFC/SBAA?** | Yes | No | **Access to BFC/SBAA?** | Yes | No |
| **Relationship to applicant:** Enter text. | **Relationship to applicant:** Enter text. |
| **Title:** Enter text. | **Title:** Enter text. |
| **Full Forename(s):** Enter text. | **Full Forename(s):** Enter text. |
| **Surname:** Enter text. | **Surname:** Enter text. |
| **Surname at Birth:** Enter text. | **Surname at Birth:** Enter text. |
| **Date of Birth:** Select date. | **Date of Birth:** Select date. |
| **Deceased:** Yes No | **Deceased:** Yes No |
| **Place of Birth:** Enter text. | **Place of Birth:** Enter text. |
| **Nationality:** Enter text. | **Nationality:** Enter text. |
| **Cypriot Identity Card No:** Enter text. | **Cypriot Identity Card No:** Enter text. |
| **Alien Registered Card No:** Enter text. | **Alien Registered Card No:** Enter text. |
| **Mob Tel:** Enter text.**E-Mail:** Enter text. | **Mob Tel:** Enter text.**E-Mail:** Enter text. |
| **Occupation:**Enter text. | **Occupation:**Enter text. |
| **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text. | **House Number:** Enter text.**Street Name:** Enter text.**Town/Village:** Enter text.**Postcode:** Enter text. |
| **Household member 7 details** | **Household member 8 details** |
| **Access to BFC/SBAA?** | Yes | No | **Access to BFC/SBAA?** | Yes | No |
| **Relationship to applicant:** Enter text. | **Relationship to applicant:** Enter text. |
| **Title:** Enter text. | **Title:** Enter text. |
| **Full Forename(s):** Enter text. | **Full Forename(s):** Enter text. |
| **Surname:** Enter text. | **Surname:** Enter text. |
| **Surname at Birth:** Enter text. | **Surname at Birth:** Enter text. |
| **Date of Birth:** Select date. | **Date of Birth:** Select date. |
| **Deceased:** Yes No | **Deceased:** Yes No |
| **Place of Birth:** Enter text. | **Place of Birth:** Enter text. |
| **Nationality:** Enter text. | **Nationality:** Enter text. |
| **Cypriot Identity Card No:** Enter text. | **Cypriot Identity Card No:** Enter text. |
| **Alien Registered Card No:** Enter text. | **Alien Registered Card No:** Enter text. |
| **Mob Tel:** Enter text.**E-Mail:** Enter text. | **Mob Tel:** Enter text.**E-Mail:** Enter text. |
| **Occupation:**Enter text. | **Occupation:**Enter text. |
| **House Number:** Enter text.**Street Name:** Enter text. **Town/Village:** Enter text. **Postcode:** Enter text. | **House Number:** Enter text.**Street Name:** Enter text. **Town/Village:** Enter text. **Postcode:** Enter text. |

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| **SECTION 4 – EMPLOYMENT** |
| **PROPOSED EMPLOYMENT -** |
| **Name of Employer/Head of Household:** Retired. |
| **Company Name (if applicable):** N/A. |
| **Company Address (or Address of employment for Domestic Assistants):** N/A. |
| **Date employment commenced:** N/A. |
| **PREVIOUS EMPLOYMENT –**Detail the last 12 months employment. (Use continuation sheets if required.) |
| **Company name:** JPMorgan Bank, London |
| **Employer’s name:** JPMorgan Bank |
| **Employment dates from** Sep 1993. **To** Dec 2021. |
| **Contact details:** Emma Richardson ; emma.richardson@jpmorgan.com. |
| **SECTION 5 – HOBBIES/ LIFESTYLE INFORMATION**Use continuation sheet if required. |
| **Education:**University of Bristol (Medical School) 1989-93Worth School, Sussex, 1984-89 | **Country:** UK |
| **City:** Bristol and Crawley (respectively) |
| **Name of School/College/University:**Brostp; |
| **Member of any Clubs, Societies, Groups or Political Affiliations:** | **Name:** Aphrodite Hills Tennis Club |
| **Location:** Kouklia |
| **How Often:** 3 times a week |
| **Nature of Organisation:** Tennis club |
| **Military service –**Detail If you have ever been a member of ANY Armed Forces / Reserves or if you are liable for any military service now or in the future. |
| **Service Number:** N/K (30+ years ago. Bristol University Air Squadron) |  | **Service:**Other | Army | Navy | xAir Force |
| **Date of Enlistment:** 1-Oct-1990. | **Date of Discharge:** 1-May-1993 |
| **Rank on Discharge:** VR. | **Reason for Discharge:** End of university and service period. |
| **Employment in British government departments –**(Including BFC and SBA establishments; Use continuation sheets if needed) |
| **Department/Establishment:** . |
| **Dates from**  **To**  |
| **Occupation:**  |
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| **SECTION 6 – FOREIGN TRAVEL** |
| **INITIAL APPLICATIONS: List any travel in the last 5 years.****RENEWALS APPLICATIONS: List any foreign travel since completion of last Security Questionnaire/ Vetting interview.** | Various holidays in Europe (France, Germany, Spain, Greece, Romania) |
| **SECTION 7 – CRIMINAL CONVICTIONS AND SECURITY INFORMATION**Answer **YES** or **NO** to the following questions; if you answer **YES** to any question, provide dates and details on the continuation sheets. Any information provided will be treated in the strictest confidence. The relevance of particular criminal convictions to security clearance is a matter for HQ BFC. Although it may be considered, any such information will not necessarily prevent you from successfully completing the screening process.**Failure to disclose relevant circumstances or information is likely to be regarded as evidence of unreliability and will be considered when assessing your suitability for access to BFC.** |
| **CRIMINAL CONVICTIONS** |
| Have you ever been convicted or found guilty of any offence in any country (excluding parking offences but including motoring offences even where a spot fine has been administered by the police) or have you been put on probation, received a formal caution, or absolutely / conditionally discharged or bound over after being charged with any offence or is there any action pending against you? **This includes spent and unspent convictions.** | Yes x No |
| Have you **ever** been convicted by court-martial or sentenced to detention or dismissal whilst serving in the armed services of the UK, Commonwealth, or a foreign country? | Yes x No |
| Have you had a close association with anyone (friend or family) who has or has had any instances of the above (not including traffic offences)? | Yes x No |
| **SECURITY INFORMATION** |
| Have you ever been involved in espionage, terrorism, sabotage, or any actions intended to overthrow or undermine parliamentary democracy by political or violent means? | Yes x No |
| Have you ever been a member of, or ever had a close association with anyone who, to your knowledge, supported a group or groups involved in any of the above activities? | Yes x No |
| Are you aware of any other circumstances or characteristics not covered by your previous answers which may affect your suitability for employment (e.g., serious medical or psychological problems, habitual use of addictive substances (e.g., drugs, alcohol etc), significant financial difficulties, conduct liable to lead to susceptibility to pressure or improper influence? | Yes x No |
| Have you or any members of your family ever received education or technical training in a foreign country? | Yesx No |
| **IF YOU HAVE ANSWERED YES TO ANY OF THE QUESTIONS ABOVE, PROVIDE DETAILS ON THE CONTINUATION SHEETS.** |

**CONTINUATION SHEETS**

Please insert any information here that is a continuation of the above questions, or anything that you feel is important regarding your security screening.

 **Previous addresses:**

From 5 December 2022 until April 2024: B11 Orpheus Village, Aphrodite Hills, Kouklia 8509.

September 2022 until December 2022. Flat 11, Chartwell Court, London NW2 7DW

Prior to that I lived at 3708 Arena Tower, 25 Crossharbour Plaza, London E14 9UE, where I lived

 for 4+ years.

For current address, the utility bills are not in my name ; rental agreement attached

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|  | **SECTION 8 – STATEMENT OF HM GOVERNMENT’S VETTING POLICY** |  |
| **CABINET OFFICE - HMG PERSONNEL SECURITY CONTROLS V.6 – 2022**One of the Government’s chief responsibilities is to protect national security – that is, to safeguard the country and the community against threats to order and wellbeing.Government employees (and temporary staff and contractors) and individuals working in other parts of the national infrastructure potentially have access to a range of sensitive assets (personnel, physical or information) and may be at risk from a wide range of threats. These threats may be related to terrorism, espionage, sabotage, or serious and organised crime, but vulnerabilities may also arise from disaffected insiders who could seek to exploit improperly, damage or compromise the assets to which they have access.The purpose of personnel security controls (such as recruitment checks or national security vetting) is to confirm the identity of individuals (employees and contractors) and provide a level of assurance as to their trustworthiness, integrity, and reliability.**PRE-EMPLOYMENT CHECKS**It is HM Government’s policy that all areas of government and the national infrastructure should include in their recruitment processes certain basic checks. These checks include verification of the applicant’s identity, employment history, their right to work in the UK and, if appropriate, checks of criminal records. Within government these controls are described in the Baseline Personnel Security Standard24.All those with access to government assets are subject to recruitment to the requirements of the Baseline Personnel Security Standard (BPSS). This includes all applicants for employment in the civil service and armed forces and applies to both permanent and temporary staff and private sectoremployees working on government contracts, with access to government assets.**Failure to disclose relevant circumstances or information is likely of itself to be regarded as evidence of unreliability and will be considered in assessing your suitability for security clearance. It is therefore in your interest to be honest and open in your replies to the questions.****CRIMINAL CONVICTIONS. In accordance with HM Government's policy on vetting, failure to declare convictions on the security questionnaire may give rise to serious concerns.****you must declare any matter, which may be of relevance. Spent convictions may be considered where National Security is concerned.****YOU MUST DISCLOSE ALL CONVICTIONS WHETHER OR NOT UNDER THESE ACTS OR ACTS OF SBA LEGISLATION.****IAW Government Security Classifications, Working with Personal Information v1.0. By submitting this form, the individual has given permission for their information to be sent via the internet in order to access or receive a service.** |



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| **SECTION 9 – DECLARATIONS** |
| **Applicant declaration** |
| By signing this declaration, I (the applicant) declare that:* I have read and understand the statement of HM Government’s vetting policy.
* I understand that this form may be submitted for checking against the records of police, security, and credit agencies in accordance with that policy.
* The information that I have given is true and complete to the best of my knowledge.
* I will notify the personnel or security branch concerned if there are changes in the information I have given within this document.
* I understand that any false statement or deliberate omission in the information I have given in the questionnaire may disqualify me for employment or make me liable to disciplinary action, which may include dismissal.
* I understand that my information may be used so that the Sovereign Base Areas Police may enquire from the relevant authorities in the Republic of Cyprus whether I have a criminal record.
* I understand that my information may be used so that the Cyprus Joint Security Unit (CJSU) may

enquire from the Service Police Crime Bureau in the United Kingdom as to whether I have a criminal record. |
| **Title:** Mr. | **Electronic Signature:** Stephen Nurse |
| **Name:** Stephen James Nurse |
| **Work contract end date:** March 2027 |
| **Date:** 15-Mar-2025. |

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| **Sponsor declaration** |
| * I (the Sponsor) certify that I am entitled to sponsor the applicant in accordance with the criteria contained in BFC Standing Orders (Personnel Security).
* I (the Sponsor) confirm that I have checked the form for completeness.
* I (the sponsor) confirm that the details given by the applicant are, to the best of my knowledge, correct.
* I (the Sponsor) confirm that this form has been submitted in accordance with BFC Personnel

Security policy and the stated policy of HM Government, and that I have seen original copies of the documentation provided in accordance with HQ BFC policy. |
| **Full name:** Enter text. | **Contact number:** Enter text. |
| **Appointment:** Enter text. | **Sponsor Tour Ex date:** Selectdate. |
| **Unit/Dept:** Enter text. | **Electronic signature:** Enter text. |
| **UIN:** Enter text. |

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| **Additional sponsor declaration 1 (if required)** |  |
| * I (the Sponsor) certify that I am entitled to sponsor the applicant in accordance with the criteria contained in BFC Standing Orders (Personnel Security).
* I (the Sponsor) confirm that I have checked the form for completeness.
* I (the sponsor) confirm that the details given by the applicant are, to the best of my knowledge, correct.
* I (the Sponsor) confirm that this form has been submitted in accordance with BFC Personnel Security policy and the stated policy of HM Government, and that I have seen original copies of the documentation provided in accordance with HQ BFC policy.
 |
| **Full name:** Enter text. | **Contact number:** Enter text. |
| **Appointment:** Enter text. | **Sponsor Tour Ex date:** Select date. |
| **Unit/Dept:** Enter text. | **Electronic signature:** Enter text. |
| **UIN:** Enter text. |
| **Additional sponsor declaration 2 (if required)** |
| * I (the Sponsor) certify that I am entitled to sponsor the applicant in accordance with the criteria contained in BFC Standing Orders (Personnel Security).
* I (the Sponsor) confirm that I have checked the form for completeness.
* I (the sponsor) confirm that the details given by the applicant are, to the best of my knowledge, correct.
* I (the Sponsor) confirm that this form has been submitted in accordance with BFC Personnel Security policy and the stated policy of HM Government, and that I have seen original copies of

the documentation provided in accordance with HQ BFC policy. |
| **Full name:** Enter text. | **Contact number:** Enter text. |
| **Appointment:** Enter text. | **Sponsor Tour Ex date:** Select date. |
| **Unit/Dept:** Enter text. | **Electronic signature:** Enter text. |
| **UIN:** Enter text. |
| **Additional sponsor declaration 3 (if required)** |
| * I (the Sponsor) certify that I am entitled to sponsor the applicant in accordance with the criteria contained in BFC Standing Orders (Personnel Security).
* I (the Sponsor) confirm that I have checked the form for completeness.
* I (the sponsor) confirm that the details given by the applicant are, to the best of my knowledge, correct.
* I (the Sponsor) confirm that this form has been submitted in accordance with BFC Personnel Security policy and the stated policy of HM Government, and that I have seen original copies of

the documentation provided in accordance with HQ BFC policy. |
| **Full name:** Enter text. | **Contact number:** Enter text. |
| **Appointment:** Enter text. | **Sponsor Tour Ex date:** Select date. |
| **Unit/Dept:** Enter text. | **Electronic signature:** Enter text. |
| **UIN:** Enter text. |